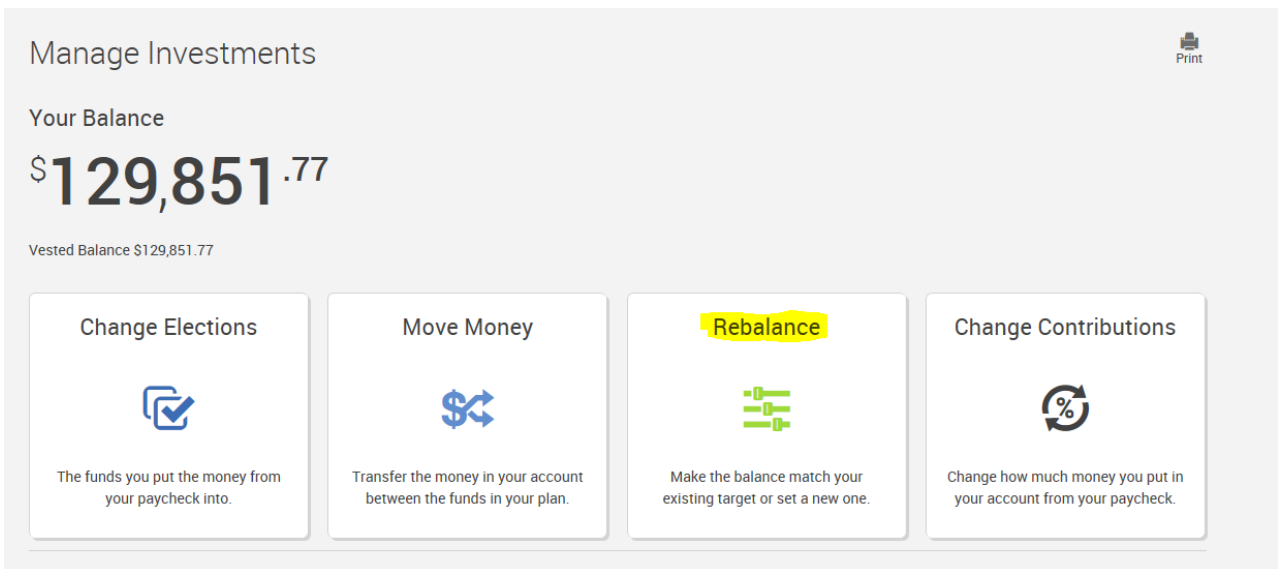


Conform Ending Balance

To manage your investments or contributions, choose Manage Investments from the Manage My Account menu. From here you can update your future investment elections by selecting [Change Elections](#), you can [Move Money](#) which allows you to move specific funds or a portion of a fund into another fund(s), or you can [Rebalance](#) your entire account by realigning your fund percentages.

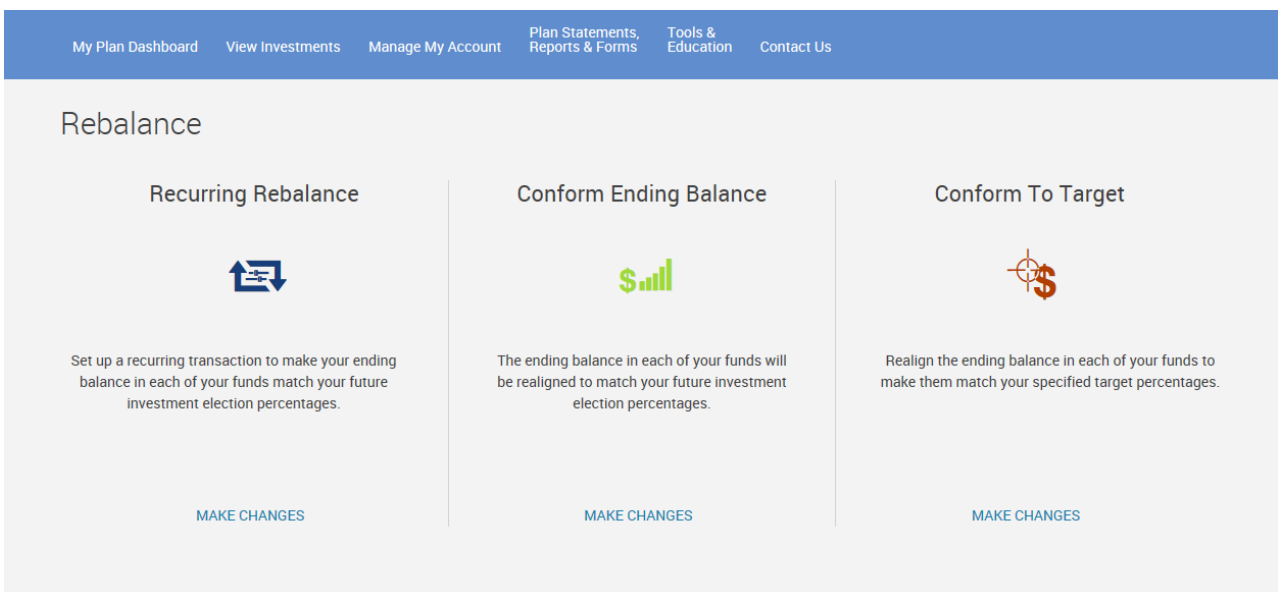
Rebalance -

1. Select Rebalance from Manage Investments menu.



The screenshot shows the 'Manage Investments' page. At the top right is a 'Print' icon. Below the title, it displays 'Your Balance' as '\$129,851.77' and 'Vested Balance \$129,851.77'. There are four main action buttons: 'Change Elections' (with a checkmark icon), 'Move Money' (with a dollar sign and arrows icon), 'Rebalance' (with a bar chart icon and highlighted in yellow), and 'Change Contributions' (with a percentage icon). Each button has a brief description below it.

2. Select the type of rebalance you would like to process on your account: Click Make Changes



The screenshot shows the 'Rebalance' options page. At the top is a navigation bar with links: 'My Plan Dashboard', 'View Investments', 'Manage My Account', 'Plan Statements, Reports & Forms', 'Tools & Education', and 'Contact Us'. Below the title 'Rebalance', there are three options: 'Recurring Rebalance' (with a refresh icon), 'Conform Ending Balance' (with a bar chart icon), and 'Conform To Target' (with a target icon). Each option includes a description and a 'MAKE CHANGES' button. The 'Conform Ending Balance' option is highlighted.

If you would like to reset your account balance back to the elections on file, [Conform Ending Balance](#)

is the option you will need to select. You can also [Conform to Target](#) to update your fund elections to new percentages, or set up a [Recurring Rebalance](#) to have your rebalance occur automatically.

Conform Ending Balance -

3. Scroll down to see the Current Balance Mix of your account as well as the New Balance Mix. The New Balance Mix will represent your current allocation percentages and by selecting next you will initiate a rebalance to those elections already on file. Please note - you will not make any election changes during this transaction.

4. Click next and follow the steps to complete the transaction. Once you submit the request you will receive a 6-digit confirmation number letting you know you have completed the transaction.
