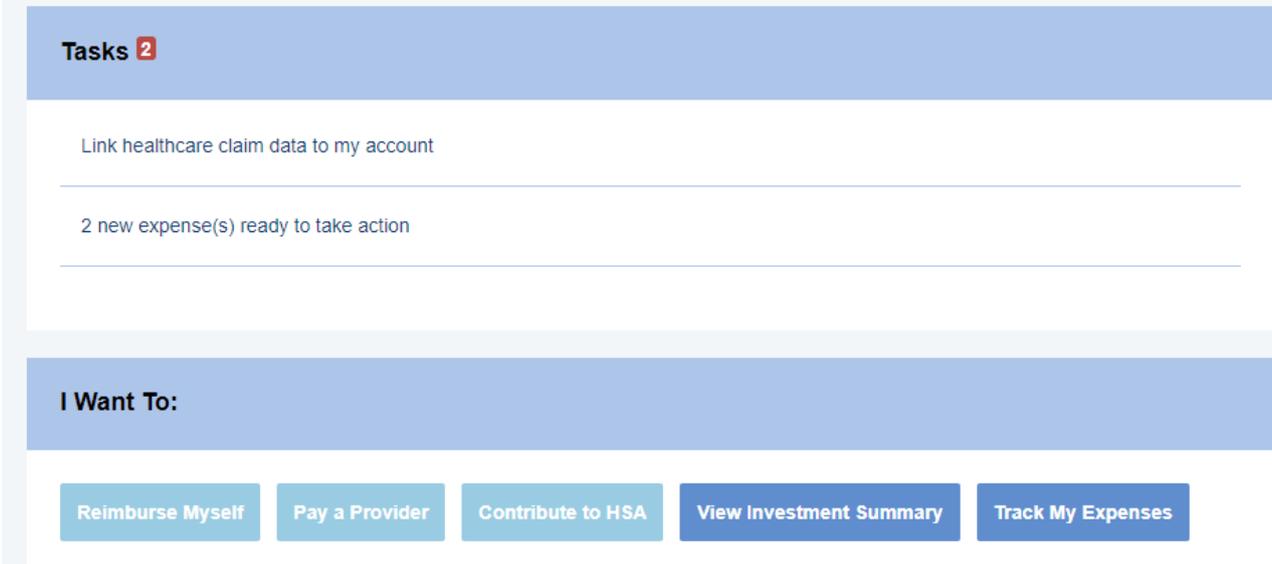# Submitting An HSA Claim

DIDN'T HAVE YOUR HSA DEBIT CARD? NOT A PROBLEM.

Submit your claim online. It is quick and easy!

1. Log In Here to access your online account and select Reimburse Myself or Pay a Provider from the I want To menu on your home page.

2. Confirm where the funds will be coming from (My HSA for reimburement) and how you want them dispersed. You may select to have the funds issued via direct deposit to your bank, to you by check or pay directly to your provider.

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We care about how we can help.

Home	Accounts	Tools & Support	Message Center **37**

ACCOUNTS	INVESTMENTS	PROFILE	I WANT TO
Account Summary	Investment Summary	Profile Summary	Make an HSA Transaction
Account Activity	Education	Banking/Cards	View Investment Summary
Expense Tracker		Payment Method	Track My Expenses
Statements		Login Information	

| Pending Withdrawals | $0.00 | Fair Market Value
*Current as of 8/23/2021 | $0.00 |
| Available Balance | $4,869.75 | | |

Create Transaction   * Required

From *   My HSA   ▼

To *   Select an account...   ▼

Add Bank Account

[Cancel]   [Next]

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3. Select if the payment is a one-time payment or schedule a recurring payment if you have a regular expense due. You may schedule recurring payments to happen weekly or monthly.

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4. Enter the payment amount. You may also select an expense type and add notes to the transaction. The expense type and notes are not required but can be used to help you track your expenses and payments. They are for your record only and details are not included with the actual payment.

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Transaction Details

Tax Description ⓘ   Normal Distribution

Amount * $ 100.00

Expense ⓘ   Dental ▼

Recipient/Patient ⓘ
- ☐ HSA Test
- ☑ HSA Dependent

Notes   Tooth extraction on 8/1/2021|

Summary

From   My HSA

To   Me (Check)
100 Quannapowitt Pkwy
Suite 300
Wakefield, MA 01880

Schedule   One-time

Cancel   **Previous**   Next

5. Click Next to submit your transaction. Payments generally are received in 5-7 business days (Direct Deposit) or 7-10 business days (Check). **Expedited delivery for checks is not currently available.

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