

## I Emailed My Claim Documents But I Am Still Being Asked For Claim Form?

If your plan requires the claim form/application in addition to your online submission in order to process your claim you will receive this request.

- **Fitness** - Claim can be submitted through online account. On the Home page, go to the I Want To....click Submit Claim link to enter claim details.
- **Tuition** - Tuition application is found in the Tools & Support menu. In the Quick Links menu got to Tuition Reimbursement Application. This will launch an online form to provide all course details.

Once you have completed the required form you may upload to the existing claim or email to our [Service Center](#).

---