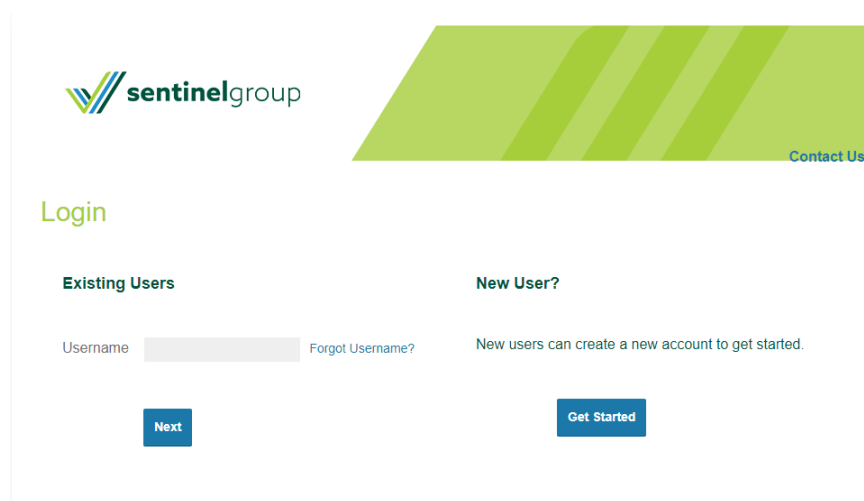


Logging Into Your Lifestyle Spending Account (LSA)

New User Login Guide. Note, you will only be asked for agreements in the final step if you have an HSA.

1. To access your account, go to sentinelgroup.com. Ensure you have "For Individuals" selected in the upper left corner.
2. Click the green "Login" button. From the login box dropdown menu, select "FSA, HSA, HRA, Commuter Accounts". You will see a message that you are about to leave the Sentinel website. Click "Yes, Continue to Site".
3. Enter your Username and Password.
 - If you cannot recall your credentials, please select **Forgot Username** or **Forgot Password** and follow the steps to access your account.
 - If you are a New User, select **Get Started** on the right side of the page.
 - Your username may contain alphanumeric characters and include the following special characters: period (.), at sign (@), underscore (_), and dash (-). [There is no character limit for username]
 - Passwords should be between 6 (min) - 20 (max) characters. Requires mixed case and at least one number.



The image shows the Sentinel Group login page. At the top left is the Sentinel Group logo. To its right is a green banner with diagonal stripes and a "Contact Us" link. Below the banner is the "Login" heading. Under "Login", there are two sections: "Existing Users" and "New User?". The "Existing Users" section has a "Username" input field, a "Forgot Username?" link, and a "Next" button. The "New User?" section has a "New users can create a new account to get started." message and a "Get Started" button.

You may be prompted for a One Time Pin to be sent to you as part of our Multi Factor Authentication security process. You will need to choose the delivery method to receive the one time pin and then choose **Next**.

- If you only have one contact on file, you will only be presented with that contact option.



The image shows a screen for selecting a delivery method for a One Time Pin. There are two options: "Text Message" and "Email". The "Text Message" option is selected, indicated by a blue dot. Below it, there is a phone number: "(***-0596". Below the "Email" option, there is an email address: "jg***@***.com". A "Next" button is located at the bottom right of the screen.

Once you click next, a verification passcode will be delivered to your preferred method.



Verify Your Identity

A passcode was sent to your mobile number: (***) ***-0596

50%

*Required

Verification passcode: * ☐ View

If you did not receive the text message, or your passcode has expired, click on the link below to resend the passcode or contact your administrator.

[Resend passcode](#)

Next

Enter the verification passcode when prompted and click **Next** to be directed to your online portal.

Please note: You may not be asked to enter a one-time pin every time you login.